

GUIDELINES

To be completed by initiator of guideline/guideline owner:

1. GUIDELINE TITLE:	Articulation from Adv.Cert: Pharmacy Technical Support to BPharm
2. FIELD OF APPLICATION: (All persons to whom guideline applies)	NMU Staff in Pharmacy Department, Faculty Administration, Admissions
3. COMPLIANCE OFFICER(S): (Persons responsible for ensuring guideline implementation)	<ul style="list-style-type: none"> • HoD: Pharmacy • Programme Co-coordinator for mid-level worker programmes in Pharmacy • Admissions & Faculty Administration
4. STAKEHOLDER CONSULTATION (State the stakeholder group/s consulted during guideline formulation/revision)	<ul style="list-style-type: none"> • Faculty Management Committee in the Faculty of Health Sciences • Academic administration
5. DESIGNATION OF GUIDELINE OWNER: (Person responsible for maintaining guideline)	HoD: Pharmacy
6. NAME OF GUIDELINE OWNER:	Dr NT Kubashe
Approved by FMC:	
Implementation Date:	
Revision Date:	2021

Articulation into the Bachelor of Pharmacy from the Advanced Certificate in Pharmacy Technical Support Departmental Guideline

1. Preamble

Articulation vertically from one qualification into another is consistent with the Higher Education Qualifications Framework. Articulation into the BPharm from the Advanced Certificate in Pharmacy Technical Support is indicated in the South African Qualifications Authority document (SAQA ID: 90596) and NMMU prospectus.

2. Purpose of the Guideline

The purpose of this guideline is to provide departmental guidelines on the principles and processes that provide a basis for articulation into the BPharm from the Advanced Certificate in Pharmacy Technical Support.

3. Guideline statement

One of the ways in which Nelson Mandela University gives expression to its mission of offering a diverse range of educational opportunities that contribute to local, national and global sustainability is to create a variety of access pathways for prospective students. This includes articulating between programme types to facilitate mobility and progression (e.g., when an applicant either with a diploma or having completed some diploma modules applies for entry to a degree programme).

4. Implementation of the articulation guideline

There are two articulation routes:

4.1 Direct Articulation:

Direct articulation requires that all criteria stated in 4.1.1, 4.1.2 and 4.1.3 must be met by applicants.

4.1.1. Students must have completed all credits in HCert: Pharmacy Support and Adv. Cert: Pharmacy Technical Support.

4.1.2. Students are required to have obtained, for physical science and mathematics, minimum of a D on Standard Grade or F on Higher Grade level for the Senior Certificate or a level 3 (40-49%) for the National Senior Certificate, to be considered for articulation.

4.1.3. Students are required to achieve a minimum of 65% in all compulsory modules in the Higher Certificate in Pharmacy Support including: ZPA101, ZAM101, ZAP101, ZAC101, ZPA102, ZAM102, ZAP102, ZAC102 in their first year of study and a minimum of 65% in all compulsory modules in the Advanced Certificate in Pharmacy Technical Support including: ZPT201, ZPP201, ZTC201, ZTD201, ZPT202, ZPP202, ZTC202, ZPT202 in their second year of study to qualify for direct articulation into the BPharm.

4.1.4. If a student has achieved 60% for one or more of the modules mentioned, an average of the 1st semester module and 2nd semester module can be considered to meet the minimum requirement of 65% in 4.1.3. for corresponding modules (e.g: ZAC101 and ZAC102)

4.2. Articulation with Access Assessment Testing:

4.2.1. Students must have completed all credits in HCert: Pharmacy Support and Adv. Cert: Pharmacy Technical Support.

4.2.2. Students who do not meet the mathematics requirement in 4.1.2, but meet the requirements in 4.1.3 and 4.1.4, should be referred for access

assessment testing.

- 4.2.3. The student in 4.2.2 must perform satisfactorily in the Access Assessment Test based on approved standards for BPharm entry. The recommendations of the CAAR consultant will be considered in the final decision.
- 4.3. This therefore implies that a student who does not meet the direct entry requirements for the BPharm as detailed in the Undergraduate Guide, will still be considered for acceptance into the BPharm programme if they meet the criteria set in 4.1 or 4.2 above.
- 4.4. If a student does not meet the requirements in 4.1 or 4.2 above for articulation, they should improve their National Senior Certificate results for Mathematics and Physical Science to meet entry requirements for the BPharm as outlined in the prospectus.
- 4.5. Students who meet the direct entry requirements for BPharm, as stipulated in the prospectus, but did not gain first time entry and were referred to the HCert: Pharmacy Support programme as a result, will be considered for articulation using their National Senior Certificate results.
- 4.6. The application for articulation involves the following:
 - 4.6.1. **Prior to formal application**, learners seeking to articulate into the BPharm from the Advanced Certificate in Pharmacy Technical Support should consult the Programme Co-coordinator to determine if they meet the application criteria.
 - 4.6.2. The Programme Coordinator/head of department will **screen and advise** the student whether articulation is an option that they could pursue and what the procedure will entail.
 - 4.6.3. The student then **completes a new Application form online** for BPharm. The student is to inform the Pharmacy Department once the application has been submitted.
 - 4.6.4. The Admissions Officer for Pharmacy forwards the application form to Programme Coordinator/Head of Department with relevant attachments.
 - 4.6.5. The selection panel of the Department of Pharmacy approves or denies the admission.
 - 4.6.6. The outcome of the application will be forwarded to the Admissions Officer for pharmacy.
 - 4.6.7. The Admissions Officer for Pharmacy is responsible for **communicating the outcome and decision** to the applicant.

5. Appeals Process

Unsuccessful applicants can be referred by Admissions to the Programme Coordinator to advise them about options open to them (including options of requesting feedback from the assessor, appealing the outcome and gathering further evidence). Appeals concerning the outcome of articulation applications will be considered by the FMC and the decision of this committee will be final.

6. Guideline review

This guideline will be subject to ongoing monitoring by the Pharmacy Department. Proposed refinements and improvement to this guideline will be submitted to FMC when necessary. A formal review will be conducted by the Pharmacy Department every three years.